

The Annual Quality Assurance Report (AQAR) of the IQAC

YEAR: 2010-11

Part ó A

1. Details of the Institution

1.1 Name of the Institution

GOVERNMENT COLLEGE, ROPAR

1.2 Address Line 1

PRINCIPAL

Address Line 2

GOVERNMENT COLLEGE

City/Town

ROPAR

State

PUNJAB

Pin Code

140001

Institution e-mail address

Principal.gc.ropar@gmail.com

Contact Nos.

01881-222263

Name of the Head of the Institution:

Dr. Reetinder Mohan Kohli

Tel. No. with STD Code:

01881-222263

Mobile:

9855714840

Name of the IQAC Co-ordinator:

Mrs. Kirandeep Kaur

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B ⁺⁺	82	2004	5 ^{yrs}
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ 2007-08 _____ (DD/MM/YYYY)
- ii. AQAR _____ 2008-09 _____ (DD/MM/YYYY)
- iii. AQAR _____ 2009-10 _____ (DD/MM/YYYY)
- iv. AQAR _____ 2011-12 _____ (DD/MM/YYYY)
- v. AQAR _____ 2013-14 _____ (30/09/2014)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu.)

TEI (Edu) Engineering Health Science Management

Others (Specify)

BCA, PGDCA

1.12 Name of the Affiliating University (*for the Colleges*)

PUNJABI UNIVERSITY, PATIALA

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text" value="Industrial Chemistry, Instrumentation, Data Care Management"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="11"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="-"/>
2.4 No. of Management representatives	<input type="text"/>
2.5 No. of Alumni	<input type="text" value="02"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="-"/>
2.8 No. of other External Experts	<input type="text" value="-"/>
2.9 Total No. of members	<input type="text" value="15"/>
2.10 No. of IQAC meetings held	03
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="5"/> Faculty <input type="text" value="2"/>
	Non-Teaching Staff <input type="text" value="2"/> Students <input type="text"/> Alumni <input type="text" value="1"/> Others <input type="text"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="text"/> No <input type="text" value="No"/>
If yes, mention the amount	<input type="text" value="No"/>
2.13 Seminars and Conferences (only quality related)	
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC	
Total Nos.	<input type="text" value="06"/> International <input type="text"/> National <input type="text"/> State <input type="text"/> Institution Level <input type="text" value="06"/>

(ii) Themes

- | | |
|--------------------------------------|--|
| 1. Disaster Preparedness | 2. Diet and nutrition, 2010 |
| 3. Punjabi Bhasha te Sabhiachar 2010 | 4. Human hygiene |
| 5. Financial Management and saving | 6. Workshop to save traditional heritage |

2.14 Significant Activities and contributions made by IQAC

- | |
|--|
| <ol style="list-style-type: none">1. Planning of various programmes leading to overall development of the students.2. Addressed all the dept. about the work plan of the year.3. Ensured timely, efficient and progressive performance of academic administrative and financial tasks. |
|--|

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
1.Organisation of workshop, seminars on Quality related themes and promotion of Holistic development of students 2. To sensitise youth about women safety, declining sex ratio, harmful consequences of drug addiction and environment protection	1. Achieved 2. Different clubs and associations of the college educate the students on the social issues mentioned

* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body

Provide the details of the action taken

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Part ó B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil	Nil	Nil	Nil
PG	3	Nil	Nil	Nil
UG	4	Nil	1	Nil
PG Diploma	1	Nil	1	Nil
Advanced Diploma	1	1	Nil	2
Diploma	3	Nil	Nil	3
Certificate	3	Nil	Nil	3
Others	Nil	Nil	Nil	Nil
Total	15	1	2	8
Interdisciplinary	4	Nil	nil	3
Innovative	Nil	Nil	nil	Nil

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options- Elective option
(As per University norms)

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	7 (B.Sc.-I, B.Com- I , BCA-1, PGDCA, MA(Punjabi, English, Pol. Sci.)
Trimester	0
Annual	7(B.Sc.-II & III, B.Com- II & III , BA, BCA-II & III , All COP)

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The update of syllabus in various programme is done by the university to which the college is affiliated. During this session the University changed the pattern of B.Sc. and B.Com. classes from annual to semester system

1.5 Any new Department/Centre introduced during the year. If yes, give details. NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	48	14	34	-	-

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	4	9	1
Presented papers	0	13	0
Resource Persons	0	0	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

ICT, audio visual aid, live Edu-sat lectures, Use of Models, charts

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Semester system Introduced in B.Sc and B. Com., Table marking, Assessment is made on the basis of class test, presentations by students.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme			Total no. of students appeared			Division														
						Distinction			I %			II %			III %			Pass %		
BA1	BA2	BA-3	588	339	334	03		2	19	2	26	80	6	134	90	307	146	62.1	98.8	99.4
BSc1	BSc2	BSc-3	111	59	38	-	1	-	11	5	9	31	21	18	20	15	9	76.6	91.5	100
BCom-1	BCom-2	BCom-3	115	87	79	7	-	-	69	31	19	36	44	44	9	12	16	99.1	100	100
BCA-1	BCA-2	-	42	26	-			-	04	18	-	-	05	-	-	-	-	100	100	-
PGDCA			26			-			17			-			-			100		
MA(Punjabi)	MA1	MA2	37	21		-	-		09	13		25		07		-	-		100	100
MA(Pol.Sci)	MA1	MA2	25	18		-	-		25	18		-		-		-	-		100	100
MA(Eng.)	MA1	MA2	20	16		-	-		-	1		13		13		6	1		100	100
Certificate course in Instrumentation			15			-			01			06			03			66.66		
Diploma course in Instrumentation			12			02			05			01			04			100		
Certificate course in Industrial chemistry			41			-			03			10			11			58.53		
Diploma course in Industrial chemistry			23			-			06			06			04			69.56		
Advanced Diploma course in Industrial chemistry			15			02			08			03			02			100		
Certificate course in Data Care Management			38			-			17			12			07			92.10		
Diploma course in Data Care Management			17			02			04			07			-			94.11		
Advanced Diploma course in Data Care Management			10			01			06			01			-			80		

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. Departments constitute different societies and clubs.
2. Themes are identified under which seminars, workshops are to be conducted.
3. Channelize all efforts and measures towards promoting the holistic & academic excellence of the students.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC ó Faculty Improvement Programme	
HRD programmes	
Orientation programmes	0
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	6
Summer / Winter schools, Workshops, etc.	25
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	5	2	0	0
Technical Staff	17	6	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Motivating the faculty to develop research acumen by participating in conferences and writing for research journals and encouraging the faculty to pursue Ph.D.
2. Encourages various departments of the college to organise workshops and seminars .

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				NIL
Outlay in Rs. Lakhs				NIL

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	13	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	1	-

3.5 Details on Impact factor of publications:

Range Average Yes h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL

Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects <small>(other than compulsory by the University)</small>	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total	NIL	NIL	NIL	NIL

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	NIL	NIL	1	NIL	NIL
Sponsoring agencies	NIL	NIL	PSCST	NIL	NIL

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/
recognitions received by faculty and
research fellows

Of the institute in the year

Total	International	National	State	University	Dist	College
NIL						

3.18 No. of faculty from the Institution
who are Ph. D. Guides and
students registered under them

0

3.19 No. of Ph.D. awarded by faculty from the Institution

NA

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level

National level

9

International level

NIL

3.25 No. of Extension activities organized

University forum

NIL

College forum

08

NCC

16

NSS

5

Any other

NIL

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Placement drives for students of B.Sc. III, B.Com. III and BA III.
- Training of students under Project Genesis and placement drive of them carried out by Infosys Ltd.
- Talk of Ranbaxy Lab. Representatives was organised to give information about jobs in Ranbaxy Company and promotion avenues and opportunities in it.
- Education tour of B.Sc. III to Punjab University
- Van mahotsav, Teej, Lohri festival, Sadbhavana divas for religious harmony and blood donation camp were organised at college.
- NCC week and NSS camps are a regular feature of the college.
- Visit of B.Sc.(medical) students to wet land Ropar.
- History Students visited Archaeological museum, Ropar.
- Women cell conducted a lecture on Women Hygiene.
- Visit of students to see Red Ribbon Express to increase awareness about Aids.
- Cooking competition on low cost nutritive recipies was conducted by home science dept.
- Annual Akhand Path and lecture on moral education was organised by Guru Gobind Singh Study circle.
- NAAC test by Punjab Govt. in collaboration with NASSCOM was conducted online for students to provide them with jobs at national level.

Criterion – IV**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	25 acre	Nil	-	25acre
Class rooms	30	Nil		30
Laboratories	13	Nil		13
Seminar Halls	nil	Nil	Nil	Nil

No. of important equipments purchased (× 1-0 lakh) during the current year.	1	-	-	1
Value of the equipment purchased during the year (Rs. in Lakhs)	-	121278	UGC+PTA+ AF+Deptt. Funds	-
Others (Installation of New Tube Well) (Furniture)	-	5,00,000/- 1,85,150/-	UGC UGC+PTA	- -

4.2 Computerization of administration and library

- | |
|--|
| <ol style="list-style-type: none"> 1. Admission process. 2. Administrative communication through emails. 3. Planned for computerization of the Library. |
|--|

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	50074		465	164654	50539	164654 + (value of 50074 books purchased since 1945)
Reference Books	17 (no. of reference books counted separately from 2009)		216	151957	233	151957 + (value of books purchased since 1945)
e-Books	Nil	Nil	nil	Nil	Nil	Nil
Journals	Nil	Nil	nil	Nil	Nil	Nil
e-Journals	Nil	Nil	nil	Nil	Nil	Nil
Digital Database	Nil	Nil	nil	Nil	Nil	Nil
CD & Video	Nil	Nil	nil	Nil	Nil	Nil
Others (specify)	Nil	Nil	nil	Nil	Nil	Nil

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	10	2	2	1	1	1	1	11(Printers)
Added	6	-	-	-	-	-	-	5 2(Projecter)
Total	16	2	2	1	1	1	1	18(Printers & Projecter)

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

1. Computer knowledge is provided to the teacher in computer dept, as teachers per need.
2. Network resource centre
3. Edusat system

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.20
ii) Campus Infrastructure and facilities	2.55097
iii) Equipments	-
iv) Others	-
Total:	2.75097

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Bus pass
2. PTA exemption for siblings
3. Student aid fund
4. Nominal charges for hostel

5.2 Efforts made by the institution for tracking the progression

A Placement cell is working for tracking the progression.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2376	180	-	-

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men	<table border="1"><tr><td>No</td><td>%</td></tr><tr><td> </td><td> </td></tr></table>		No	%			<table border="1"><tr><td>No</td><td>%</td></tr><tr><td> </td><td> </td></tr></table>		No	%		
	No	%										
No	%											

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1463	376	-	186	02	2027	1769	436	-	238	02	2445

Demand ratio 94-97% Dropout 8% - 12%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. Add on course in Industrial chemistry and instrumentation physics.
2. Coaching to SC/ST, OBC and Minority students for entry into banking services.
3. Project Genesis, an initiative of Punjab Govt. along with Infosys Ltd. trained 2 faculty members of the College who in turn gave training to some students for placement in Infosys Ltd.

No. of students beneficiaries

202

5.5 No. of students qualified in these examinations

NET	<table border="1"><tr><td>NIL</td></tr></table>	NIL	SET/SLET	<table border="1"><tr><td>NIL</td></tr></table>	NIL	GATE	<table border="1"><tr><td>NIL</td></tr></table>	NIL	CAT	<table border="1"><tr><td>NIL</td></tr></table>	NIL
NIL											
NIL											
NIL											
NIL											
IAS/IPS etc	<table border="1"><tr><td>NIL</td></tr></table>	NIL	State PSC	<table border="1"><tr><td>NIL</td></tr></table>	NIL	UPSC	<table border="1"><tr><td>NIL</td></tr></table>	NIL	Others	<table border="1"><tr><td>08</td></tr></table>	08
NIL											
NIL											
NIL											
08											

5.6 Details of student counselling and career guidance

- Six students cleared the employment written exam conducted by Punjabi University, Patiala in Jindal Steel Industries.
- Project Genesis, an initiative of Punjab Govt. along with Infosys Ltd. trained 2 faculty members of the College who in turn gave training to some students for placement in Infosys Ltd.
- Eight students were selected for jobs in INFOSYS.

No. of students benefitted 100

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	09

5.8 Details of gender sensitization programmes

A Seminar on Human hygiene and female foeticide was conducted by women cell. Dr. Shashi Bala addressed the problems of the students.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level 65 National level 08 International level 1

No. of students participated in cultural events

State/ University level 50 National level 1 International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level 35 National level 10 International level

Cultural: State/ University level 02 National level 01 International level -

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	51	54296/-
Financial support from government	25(SC/OBC collectively both)	Data not available
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- Regarding local transport facility was redressed.
- Local police is deployed for the safety of students
- Tutorials are conducted regularly to solve the problems of students.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

To teach and train students a practical approach so that a student is capable of choosing a career in consonance with his natural inclinations, aptitudes and interests. In his chosen career he should be able to earn money, obtain satisfaction, utilize his natural & acquired abilities and his time & energy to his optimum level.
Main emphasis is on developing in the student a capability to process different kind of career related information and make its judicious use in choosing one specific area of study amongst several other available in his career choice.
To expose the students to the world of higher education in our country so that he can decide whether to pursue higher education or not & if yes, how can he do so. To provide them with comprehensive updated information on the procedures & processes of obtaining admissions in universities.
To improve the decision-making processes of students by improving & correcting their logic & providing them with information required to take the right career decision
To develop a deep insight and cultivate a rational thought process in the students so that they can be more focused in life.

6.2 Does the Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

1. Add-on courses are promoted and students are motivated to take up COP.
2. Computer related courses e.g. Edu-sat programme and internet services have been strengthened.
3. Teachers are encouraged to attend board of studies meetings of their respective subjects to acquaint themselves with the latest development in the curricula.

6.3.2 Teaching and Learning

1. Group discussion, demonstration, project work, excursions, seminars, extension lectures. are organised.
2. The syllabi is divided into two terms. The heads of the departments monitor the teaching plan and Principal remains in touch with the heads and faculty.
3. Timetable, college- map, hostel and playgrounds maps are printed in the college prospectus.
4. Teachers are encouraged to attend national/international conferences/workshops as participants as well as resource persons.

6.3.3 Examination and Evaluation

- House exams are conducted as per university norms in the month of December and in September
- Regular monthly tests are taken to assess the overall performance of the students
- University establishes an annual evaluation centre at the college

6.3.4 Research and Development

- Research papers are published by the faculty.
- Seminars are organised for students and assignments given to students for research development.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- 6.3.6
1. New books are added to the existing stock of books.
 2. Library subscribes to journals and magazines.
 3. Digitisation of library is in the pipeline.
 4. Different departments provide books to needy students for a session.
 5. Rs. 2.75097 lakhs were spent to renovate and upgrade existing infrastructure and ICT facility.
 6. New computers, software, accessories and equipment were bought as per requirement.

College takes its students to the industries situated in the neighbouring districts for familiarising them and their placement.

6.3.7 Faculty and Staff recruitment

- Faculty and Staff recruitment is carried out by Punjab Public Service Commission.
- Only Guest Faculty are selected and appointed by the committee constituted by the Principal.

6.3.8 Industry Interaction / Collaboration

- Talk of Ranbaxy Lab. Representatives was organised to give information about jobs in Ranbaxy Company and promotion avenues and opportunities in it.

6.3.9 Admission of Students

- Advertisement and pamphlets were distributed to encourage enrolment in the college.
- Guiding students for right choice of subjects.
- Admission of students on merit basis.

6.4 Welfare schemes for

Teaching	Training programmes, Loans from GPF Loan for Education, Marriage of Child, Functions and renovation of House. Loan for purchase of Vehicle and Computers
Non teaching	Training programmes, Loan fom GPF for Education, Marriage of Child, Functions and renovation of House. Loan for purchase of Vehicle and Computers, Wheat and Festival Loans
Students	Govt.Scholarships, Student aid, Coaching classes under UGC scheme PTA concession,OSA and Teachers help the students who are unable to pay fees, Remedial classes

6.5 Total corpus fund generated

11290

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	no	no	y	Principal
Administrative	yes	CAG	y	Bursar

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Started semester system at under graduate and efforts are being made to introduce credit gradation performance assessment system.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Few self financing courses are being run by the Higher Education Institute society.

6.11 Activities and support from the Alumni Association

Programmes are organised by the Old Student Association and generate financial aid for poor students

6.12 Activities and support from the Parent ó Teacher Association

- Various activities relating to the upliftment of students ranging from teaching, cultural and sports activities.
- Development and maintenance of infrastructure.
- Contributing aid for the payment of Guest faculty lecturer

6.13 Development programmes for support staff

Need based learning programmes are organised from time to time.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plantation of trees .

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. PPT lecture presentation.
2. Interactive seminars arranged for the PG students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Seminars, lectures, workshops were conducted
- Educational tours were undertaken
- Various Days (Hindi day, Environment day, Teachers day, Vanmahotsav etc.) were celebrated
- Camps like Blood Donation Camp, NSS camps were organised.
- Students were taken for Off Campus Placements

7.3 Give two

Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Our faculty actively participates in Edusat programme being run by the Punjab govt.
- The students with hundred percent attendance are awarded by the subject teachers.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Revi

- Creating awareness amongst students and faculty by conducting workshop s and seminars.
- Environment studies is taught as a compulsory subject to all under graduate students.
- Efforts are made to increase the green cover on the college campus by planting more

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Our college caters to the weaker sections of society as the college is located in financially weak and educationally backward KANDI area.

8. Plans of institution for next year

1. Seminars , workshops and guest lectures
2. Mid semester test
3. Upgradation of infrastructure
4. Aim to make the support staff computer literate
5. We are planning digitalise central library

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS - Career Advanced Scheme

CAT - Common Admission Test

CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
