



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	GOVT. COLLEGE ROPAR
• Name of the Head of the institution	Dr. Jaswinder Kaur
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01881222263
• Mobile no	9501004544
• Registered e-mail	principal.gc.ropar@gmail.com
• Alternate e-mail	iqacgcr63@gmail.com
• Address	PRINCIPAL GOVT COLLEGE ROPAR
• City/Town	Ropar
• State/UT	Punjab
• Pin Code	140001
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Punjabi University Patiala				
• Name of the IQAC Coordinator	Prof. Jatinder Singh Gill				
• Phone No.	01881222263				
• Alternate phone No.	8146022995				
• Mobile	9814421031				
• IQAC e-mail address	iqacgcr63@gmail.com				
• Alternate Email address	principal.gc.ropar@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://govtcollegeropar.org/downloads/AQAR%202019-20.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.govtcollegeropar.org/calendar.php				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	82.00	2004	16/02/2004	15/02/2009
Cycle 2	A	3.22	2016	19/02/2016	18/02/2021
6.Date of Establishment of IQAC	01/04/2007				
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
00	NIL	NIL	00	00	
8.Whether composition of IQAC as per latest NAAC guidelines	Yes				
• Upload latest notification of formation of IQAC	View File				

9.No. of IQAC meetings held during the year	2
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
1. To provide better opportunities to students through online platform.	
2. Ongoing Infrastructure related works to be completed.	
3. Provide students innovation related information and experience through Institute Innovation Council.	
4. To provide students practical hand on experience through institutional and industry visits.	
5. To conduct academic internal audit.	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
1. To cover the high tension genset power area by aluminium fitting.	1. Covering of the high tension power area by aluminium fitting is done.
2. To create an additional computer lab by aluminium partitioning	2. The additional computer lab by aluminium partitioning is done
3. TO get a new lease line connection for internet from BSNL for faster connections as classes are online.	3. The new lease line connection from BSNL is installed.
4. Beautification of empty spaces between HEIS building and Botanical garden as well as HEIS and canteen area.	4. Beautification of mentioned areas in progress
5. To declare institute as plastic free institution and ban single use plastic.	5. Institute is declared a plastic free institution and single use plastics banned.
6. Completion of new Commerce and H.Sc block by loan from HEIS funds and PTA	6. Completion of new Commerce and Home Science block in progress
7. Proposal for white wash of college building	7. White wash of college building is in Pipeline
8. Proposal to buy new furniture from HEIS fund for new computer lab.	8. New furniture is bought by HEIS fund for new computer lab.
9. to install CCTV cameras in and around HEIS building	9. CCTV cameras are installed in and around HEIS building
10. Repair of roof of Physical Education Department.	10. Repair of roof of Physical Education Department is done.
11. Repairing of wiring of CCTV cameras of campus.	11. Repairing of wiring of CCTV cameras of campus is done.
12. To install barbed wire on outer walls of college campus to increase security of campus.	12. Barbed wire on outer walls of college campus is installed to increase security of campus.
13. To renew the AMC of HEIS department	13. The AMC of HEIS department is renewed.

14. To Change BSNL lease line to AIRTEL lease line due to unsatisfactory services of BSNL.	14. BSNL lease line is changed to AIRTEL lease line due to unsatisfactory services of BSNL.				
15. To renew moodle LMS system	15. Moodle LMS system is renewed				
16. To buy cisco webex as meeting platform to reach maximum 1000 students in online seminars.	16. Cisco webex as meeting platform is bought to reach maximum 1000 students in online seminars.				
17. To get library, home science and geography department on generator supply in times of need	connections of genset installed				
13. Whether the AQAR was placed before statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>IQAC</td> <td>15/01/2020</td> </tr> </tbody> </table>		Name	Date of meeting(s)	IQAC	15/01/2020
Name	Date of meeting(s)				
IQAC	15/01/2020				
14. Whether institutional data submitted to AISHE					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2020</td> <td>18/02/2020</td> </tr> </tbody> </table>		Year	Date of Submission	2020	18/02/2020
Year	Date of Submission				
2020	18/02/2020				
15. Multidisciplinary / interdisciplinary					
<p>The New Education Policy, 2020 envisage structural changes while introducing holistic & multidisciplinary curriculum that has the potential to overhaul the learning environment as well as the learning process for the students. It aims for holistic academic growth among students by providing freedom to choose from preferred options of subjects and range of programs offered in an institution. Government College, Ropar is an affiliated college to Punjabi University Patiala, which is a state university. It has to follow a road map or guidelines prepared and provided by the State Government. As and when the University prepares or provides a curriculum to implement the multidisciplinary/ interdisciplinary structure of New Education Policy the College will abide by it. The College at its level encourage interdisciplinary activities by</p>					

organizing special lectures on topic cutting across the disciplines

16.Academic bank of credits (ABC):

One of the innovative provisions of the new National Education Policy 2020 (NEP 2020) is the introduction of the concept of Academic Bank of Credit (ABC). ABC will facilitate multiple entry and exit opportunities to the students of undergraduate and postgraduate degree courses for various academic programs. The ABC allows students to earn and secure credits from registered Higher Education Institutions and through schemes such as SWAYAM, NPTEL and various other upcoming Massive Open Online Courses. Government College, Ropar is an affiliated college to Punjabi University Patiala, which is a state university, hence, it follows the curriculum and structure prepared by the affiliating university in this regard. The institution will follow the guidelines of the affiliated university and Higher Education Department of the state. As and when the University or the Education Department prepares or provides a roadmap to implement the ABC, the College will abide by it

17.Skill development:

As the skill ecosystem in India, is seeing some great reforms and policy interventions which is reinvigorating and re-energising the country's workforce today; and is preparing the youth for job and growth opportunities in the international market, we at GOVERNMENT COLLEGE ROPAR has also started few new skill based initiatives in form of Institute's innovation council.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college thrives on incorporating the elements of the Indian Knowledge System in teaching. The medium of exams in science and commerce streams is mostly English but the medium of instruction involves the professors' usage of Indian languages like Punjabi and Hindi in addition to English. However, the subjects under humanities allow the student the freedom to choose their medium of writing in the language they prefer. The professors from the Science Department ensure to impart the historical background, philosophy and scientific temperament connected with different scientific discoveries and inventions while teaching. Arts, Commerce and Science departments often impart the knowledge of ancient Indian ideas, notions and beliefs to students during lectures via Digital Teaching Aids. Throughout the year, different activities are conducted by Fine Arts and Home Science departments to instil India's rich and diverse culture and traditions among the students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The students from the Home Science department are taught sewing, cooking, art and craft so that they become self-dependent and can earn their livelihood. INSTITUTION'S INNOVATION COUNCIL is working continuously to polish the entrepreneurial skills of the students with which they become eligible for running their own small start and earn livelihood. The IT department prepares students for different technical jobs. Many companies prefer students holding B.C.A degrees. Job fair is organised by the college where several multinational companies participate and choose the students as per their requirement. Thus, the education provided to the students prepares them for their future job search. The students are also honed in qualities like confidence, impressive speaking skills, teamwork, honesty and effective time management which are helpful in every sphere of life. They are provided time-bound assignments and group tasks which assist in shaping their overall personality

20.Distance education/online education:

. Throughout the COVID-19 pandemic, entire teaching was done online via platforms like Zoom, Google-Meet, Webex, etc. All the professors were given an orientation to implement the online teaching effectively. The students were provided with the schedule of online classes and all the professors sincerely followed the prescribed timetable. The students were instructed to keep their videos on and their attendance was marked only after confirming their online presence. Whatsapp and Telegram groups for different subjects and different batches were formed where all the necessary information was shared. Many professors recorded their lectures during the online sessions so that students could refer to them later. Online assignments were given and online quizzes were conducted to evaluate the students' progress. Additionally, different days of National and International importance were also celebrated online ensuring complete participation of the students.

Extended Profile**1.Programme**

1.1 495

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 **2531**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 **894**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **731**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 **64**

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2 **70**

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	495
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	2531
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	894
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	731
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	64
File Description	Documents
Data Template	No File Uploaded

3.2	70
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	27
Total number of Classrooms and Seminar halls	
4.2	15711484.06
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	59
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is associated with Punjabi University Patiala. All of the courses taught are either Punjabi University or UGC authorised. • The Punjabi University Academic Calendar is followed to cover the course during the semester. • A student orientation is held at the beginning of the semester. This is to familiarise students with the college operations, procedures, Information on Career oriented programmes and other opportunities at the College. During the orientation session, students are informed about associated activities.

• The Student Notice Board is updated on a regular basis with any relevant information .weekly planners are created based on curriculum opportunities and other activities. Academic schedules are generated semester by semester and posted on the college website. • Mid-semester and final-semester exams are held in accordance with university norms. •

An online system is utilised to track attendance, grades, and assessments. • Expert talks/workshops on the most recent developments in the subject are held on a regular basis. • Field surveys are conducted in accordance with curricular requirements. Webinars and other informative lecture sessions are being arranged for the students by various departments.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	NIL

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution guarantees that they adhere to university academic calendar at the start of the academic year, which provides a time schedule for students' educational and extracurricular activities. To stay on track with the academic calendar, the college uses effective planning. This allows teachers and students to space out their teaching and learning while also allowing for regular assessment. The college assesses students in 4 separate ways for theory, assignments, practicals, and vivavoce. All of the components follow the university structure in terms of pattern and mark allocation. They are aligned with the course outcomes, which are stated at the start of the course. These grades are also used to determine the best course of action for instructing slow pupils and improving their performance prior to the university exam. Every department prepares internal calendars in accordance with the institution's academic calendar. Every teacher adheres to a precise schedule that is reviewed and authorised by the department heads. The division of themes and chapters is deduced. The timeline created allows students to finish the assigned syllabus in a reasonable amount of time. Students are given plenty of time to prepare and practise their concepts prior to the examinations.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.govtcollegeropar.org/downloads/_academic%20calendar%202020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

7

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

132

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Numbers of programs are conducted for women and girl students such as organization of folk dance competition, hemoglobin check up camps. The committee for Woman Anti harassment and internal grievancecommittee organizes programs on Woman Empowerment, Laws for Woman, Women's Day. The N.S.S. unit of our college conductextension activities not only in college premises but also in adopted villages . Major gender issues are focused and addressed through the activities like Save girl child campaign, Essay and poster exhibitions, wall paper presentations, etcN.S.S. promotes environmental protection through tree plantation and other sustainable development programs.special campsvarious environment related programs including tree plantation, village cleanliness, eradication of Gajar grass, plastic free drive, Poster Competition, Debate Competition, etc. Various activities like quiz and poster competitions, invited talks are organized to create awareness about nature, biodiversity, environment and sustainability..NSS and other NGO or government groups provide lectures, quizzes, essays, and other activities to help students develop a scientific mindset and social consciousness. Extracurricular activities are also used by the college to promote the integration of ethical and human values.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

152

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

C. Any 2 of the above

from the following stakeholders Students
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://www.govtcollegeropar.org/IOAC.php?type=StudentFeedbackSurvey
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.govtcollegeropar.org/IOAC.php?type=StudentFeedbackSurvey

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2531

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1681

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning levels of all the students are assessed carefully and strategically through their class performance, participation in various group activities such as group discussions during class etc. After the assessment of various kinds of learners, a strategy is formed as per the kind of learners in the class whether slow or advanced. After that various teaching methodologies are adopted such as blackboard teaching, PPT Presentations, learning through props, group activities based on model learning for practical subjects, role play or quiz based learning for non practical subjects. Also, easy language is adopted for teaching which is never a one way process. It is always a two way learning process. The use of English as a major language is avoided and the use of mother tongue is also done to compensate both the kind of learners. The assignments are given to the students as per their area of interest so that the students can learn and benefit more from it.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2531	64

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students centric methods for learning are adopted every year to enable their growth, both mental and physical. Experimental learning is enhanced via activities such as field visits, movie watching, PowerPoint presentation etc various subject quizzes, poster making, collage making is done for participative learning so that the participation so that the participation is encouraged and the interest of students is properly maintained through these activities. Moreover, open class discussions, debates are done in the classroom to promote inquisitive nature of students. Problem solving activities are also conducted such as group discussions, group assignments, students are motivated not only to be better learners in classrooms but also better learners at life

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	NIL

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

It is essential for students nowadays to learn and master the latest technologies in order to meet the needs of professional life. As a result, technology is combined with additional mode of instruction to engage students in long term learning. Information and communication technology is used to support, enhance and optimize the delivery of education. ICT tools such as projectors, computers, printers with photocopier machines, scanners, smartboards are used to help students for a better learning and performance. Faculty also uses online teaching platforms such as moodle for assignments, notes and attendance. Classes are conducted in Google Meet, Zoom. Moreover, online groups are made on whatsapp for easy and convenient delivery of information. Also, students interact with the teachers via these online platforms. Online lectures, quiz, conference, competitions are also held via Cisco Webex, Google Meet etc.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

64

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

64

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

521

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Students are assessed throughout the year on various parameters. There are monthly tests, assignments which are given to students and their performance analyzed. Along with that, students are also involved in various activities and their performance is based on that too. Internal assessments for general subjects is divided in three parts as per assignments, attendance and Mid Semester Test which is given to students on the basis of final exams with the same pattern and marks. Assignments are assigned to students either on the topic of syllabus or on a learning criterion which enhance not only their subject knowledge but also gives them an overview of practical aspect. Research papers are also given to postgraduate students to enrich their qualitative and quantitative research activities.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal Examinations are conducted throughout the year at regular intervals with a major MST being conducted once in each semester. The MST is purely on the university final examinations guidelines and is set up as per the final exam. The exams are conducted, evaluated and thereafter presented to students for self examination. The students can cross check the exams and can counter question the doubts after the checking of the MST, internal tests. Also sometimes the internal exam is conducted through viva so that the students can self assess themselves via oral evaluation. Assignments are also assigned as per the choice of the students so that they can prepare the topic accordingly. MSTs are planned beforehand for the whole college and are conducted just like final exams. There is a date assigned for the MST of each subject and the results are declared together for all the subjects on the same date assigned

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

These are various programs and courses offered by the college, the college has a proper official website where the information regarding various courses is displayed through a proper channel. The graduate and post graduate courses of arts, sciences, commerce and computer are offered with limited number of seats for quality and also with proper students ratio. The link for the same is also attached alongwith

<https://www.govt.collegeropar.org/artsDepartment.php>

<https://govtcollegeropar.org/downloads/ProgrammeOutcomes.pdf>

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.govt.collegeropar.org/artsDepartment.php
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Variou kinds of evaluative measures such as mid semester tests, class tests and quizzes, discussions, seminars to assess the knowledge gained by students are conducted. Beside syllabus various measures to assess mental ability, general knowledge and personality building excersices are also performed. The programs and courses are noted down in details and are also worked upon. The number of students appeared, passed and failed are tracked every year and the improvements in various programs and courses are done. The progression report of the students is also assessed. The various organisations/institutes of the further studies and also of their further work is noted. This is done through a proper channel wherein all the course in charges keep a note of their outgoing students. The outgoing students are also made a member of alumni association so that they can share their experiences of the various courses/programs that they have undertaken.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.govtcollegeropar.org/artsDepartment.php

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

731

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://govtcollegeropar.org/downloads/Student%20Satisfaction%20Survey%202020-21.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	NIL

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

We proudly announce that Govt. College Ropar also has established INSTITUTIONS INNOVATION CELL as per the norms of Innovation Cell, Ministry of Education, Govt. of India during IIC calendar year 2020-2021

1. IIC (Institute Innovation Council) aims to enhance the culture of innovation and incubation among faculty and students at, Govt. College Ropar leading to successful Govt. College Ropar start-up's, promoted and owned by the faculties and the students
2. . To foster innovation and an entrepreneurial culture, by providing students, Alumnae and faculty, opportunities to transform their business ideas to reality
 - To create a vibrant local innovation ecosystem
 - Start-up/entrepreneurship supporting Mechanism in HEIs
 - Prepare institute for Atal Ranking of Institutions on

Innovation Achievements Framework (ARIIA)

- Establish Function Ecosystem for Scouting Ideas and Pre-incubation of Ideas
- Develop better Cognitive Ability amongst Students
- To create an ecosystem to incubate and support innovative ideas
- To create entrepreneurship opportunities for students, faculty and Research Scholars
- To nurture the startups by providing them necessary support
- To provide support to commercialize innovative & sustainable ideas.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://iic.mic.gov.in/institute/activity

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

05

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our college has carried out multiple extension activities in the neighbourhood community under NSS, NCC, RED RIBBON and YOUTH SERVICES CLUB, sensitizing students to the social issues

surrounding them. These activities spread awareness about various problems among the masses and also help students to learn community services and make them more conscious of individual and social responsibility towards society and country. It provides students with a positive environment for understanding the issues concerning the society, as they feel engaged and productive while participating in these endeavours.. Our college not merely focuses upon the academics but on the holistic development of student NSS is the major contributing unit that has organized rallies, village visits and camps in which lectures are based on various social and environmental issues such as stubble burning, female foeticide and infanticide, drugs, pollution etc. They also organise blood donation camps NCC unit Apart from their official training and participation in national day's parade they also organise relief camps and cleanliness drives in and around the college premises. This unit focuses mainly on making students and society aware about the evil of Drug addiction and also sensitize students about their fundamental rights and duties.

File Description	Documents
Paste link for additional information	https://govtcollegeropar.org/downloads/2022/STOP%20STUBBLE%20BURNING%20PROJECT%20REPORT%20FINAL.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

02

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2361

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

01

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Govt. College Ropar was established in 1945 before independence. Now it has 101171.48 Sq.mts (25 acres) area to its disposal. College has always tried to stay updated as per the latest requirements. To facilitate students and teaching staff, college has built various new rooms. If we talk about the facilities, there are 27 Classrooms, 8 Laboratories and 5 Seminar Halls. We have individual laboratories for Physics, Chemistry, Botany, Zoology, Geography, Spoken English, Home Science and Computers. Each Lab is well connected with local area network. We have got ample equipment like Projectors, Computers, Xerox machines and internet for teaching. Our Library is sub-divided into departmental libraries. We also have a Botanical Garden which has

various Herbs and some rare Trees. We also boast of having a Botany and Zoology Museum for students.

Every department and office are equipped with personal laptops and printers. Every department has a lease line facility to connect to internet.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.govtcollegeropar.org/infrastructure.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college has a history of winning gold medals in various cultural competitions especially Bhangra. Our students have actively participated in various cultural activities like Folk Dances, Theatres, Quiz competitions, Mimes, Plays, etc.

Special occasion days are also celebrated with full fervour like Constitution Day, Legal Literacy Day, Women's Day, Science Day, Nutrition Health Day etc.

Various Talent Hunts are organized to bring out the best of the students. Students are duly awarded for their participations and efforts.

Govt. College has played an important role in sports for Punjabi University as it has won various trophies in intra college and intra university sports competitions. We have 12 acre dedicated sports complex in which we have 2 Handball courts, 2 Volleyball courts, 1 Hockey, 1 Kho-Kho, 1 Football, 1 Basketball and a 400 M Track. There are indoor game facilities available along with a Gymnasium.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.govtcollegeropar.org/activities.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

04

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

15711484.06

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System

(ILMS)

We are using "Campus Edge" Library management software. It is not fully but partially automated. It was automated in 2014-15 and we are using version 1 as of now.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	NIL

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

8228/-

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

74

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Initially we had BSNL lease lines for every department but due to break in services now we have 2 connections of Airtel fibre internet service with 200Mbps speed.

We have bought 21 new computers and 7 AIO printers.

48 Junction boxes have been installed for seamless internet

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://govtcollegeropar.org/infrastructure.php

4.3.2 - Number of Computers

74

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

15711484.06

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College committee has been formed specifically to investigate all the tasks. Committee takes note of every requirement and ensure proper budgetary allocation is done to maintain all the facilities.

- There is a team of permanent cleaners, gardeners, electrician and plumbers to take care of every need of the college.
- Teams are clear about their specific tasks to be performed at every level
- Proper tools and utilities are provided to teams to carry their tasks
- Roaster management and attendance is done on regular basis
- Regular monitoring is also done to ensure all tasks are done

in proper way

- Every equipment has a unique number which matches with the inventory
- Regular annual check ups and repairs are performed for all equipment
- To purchase new inventory or equipment multiple quotations are asked for
- Access has been provided to staff to read e-journals
- Pest control and lately sanitisations are being done to ensure safety at all levels
- Regular updates are carried as per the requirement

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://govtcollegeropar.org/infrastructur e.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

760

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the

institution / non- government agencies during the year

31

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.youtube.com/watch?v=IwxFLJycvHo&t=7s
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1891

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1891

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

38

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

123

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

06

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Co-curricular activities

The college does not have a student council or any similar body as university does not permit. But there is proper representation of students in various academic committees. Students form an integral part of the various Subject Societies as their Presidents, Secretaries and Members. The student editors of the College Magazine SHIWALIK and the Wall Magazines help the teachers in the compilation process of these magazines.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the Govt College Rupnagar is also known as OSA and is a registered body, with the Principal as its Patron in Chief. It functions to forge a strong bond between the college and its old students. It came into being in the 1995. The Alumni Association consists of 4 bodies: 1. The Patrons 2. The advisory Committee. 3. Central Executive Body 4. The General Body The administrative body of the association comprises the president, the general secretary and the treasurer. Other members of the faculty, who are also old students of the college, are its active members. The administrative body holds meetings from time to time, evolves policies regarding the working of the association. They are also encouraged to make valuable contribution to the association by interacting with the students and the new pass outs. Alumni serve many valuable roles, such as helping to build and grow an institution's brand through word-of-mouth marketing. For instance, positive posts on social media can create buzz and increase application rates. Colleges also rely on alumni to provide mentoring, internships, and career opportunities to students.

File Description	Documents
Paste link for additional information	https://www.govtcollegeropar.org/cell_committee.php?type=osa
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

As the vision of the college states, the college governance works for the upliftment of all the students, be it from any caste, religion or creed. For the benefit of the schedule caste and schedule tribes students, the college provides them an SC Scholarship benefit funded by the state government. Students can also avail Student Welfare Fund which helps the financially weak students. This is all done to support the students financially and also so that their moral system does not hamper them from education. Maximum efforts are also done to encourage female students by providing them girls common room with attached washrooms and pad incinerators also. The college governance also ensures female friendly atmosphere by supporting the female students during their need of hour with the help of committees such as sexual harassment committee, women cell etc. Students are sensitised to many societal issues such as drug abuse, unemployment etc. Buddy groups are formed to make the students aware of the problem of drug abuse and also to protect them from such issues. There are many job fests which are organised by the college administration in collaboration with the district administration so that maximum students benefit out of it.

File Description	Documents
Paste link for additional information	NILhttps://www.govtcollegeropar.org/visionMission.php
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practises decentralization and participatory

management in keeping with its belief in collective leadership and democratic traditions.

A particular reflection of this practice may be seen in the extensive delegation of authority to the Heads of the various Departments in the

college. The Ways in which Heads of Departments participate in the Management Process:

- The Head of the Department oversees the Teaching Plans of his/her departmental members.
- He/she is empowered to make adjustments in the routine, and to allot teaching assignments and evaluation duties.
- He/she enjoys the privilege of convening departmental meetings where the programmes for the entire term are decided.
- He/she often takes the lead in planning seminars, workshops, career counselling sessions, remedial measures, interdepartmental or/and inter-college exercises, departmental excursions and study tours.
- He/she is at liberty to introduce creative and innovative measures for the benefit of his/her students for example

The English Department runs Reading Club, the Political Science Department runs the Legal Cell and Punjabi Department Runs Sahit and kala munch etc .

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

. Our College is committed to impart Quality education to the youth enabling them to develop the right attitude, professional competence and inculcating the right ethical value. The College has very effective internal co-ordination and monitoring mechanisms. The Principal of the College takes initiative to ensure effective co-ordination between and among the functionaries of the College. On the basis of various policies formulated, objectives are laid down and plans made, a regular follow-up is maintained, thereby encouraging greater support and co-ordination. The Heads of Departments and teachers co-ordinate and plan their individual departmental activities and report to the Principal accordingly. Our quality policy is "to pursue standards of excellence in all the areas of teaching, learning, research, services offered and administration". It has been developed by IQAC based on the objectives set up by the institution for achieving excellence in all the areas of working. The drive towards excellence is instilled among staff members and students by reiterating its importance time and again and has resulted in offering high quality services to our stakeholders. Standardizing routine procedures, conducting regular interactive meetings at all levels and periodical checks through audits and compliances have ensured adherence to our quality policy. Our quality policy is reviewed by IQAC, taking into consideration the feedback received from the stakeholders.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The administrative cell of the college has digitize its records for easy storage and retrieval of data using desktops. Administrative circulars and notices are received and communicated electronically both using e-mails and whatsapp to faculty members and through e-mails to Punjabi University, Punjab Government and UGC etc. The important information and schedules regarding admissions, examination and cultural programs etc. are uploaded on the institute's website and prompt response is sent electronically about emails received from students, parents and other concerned

departments. Finance and Accounts : Salaries of faculty members and other staff is transferred directly to their bank accounts. The annual financial statements contains both revenues and expenditures are audited regularly by engaged CAs and Government Auditors. Accounts Department of the college ensures digitization of its records on timely basis for storage and easy retrieval of the financial data.

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the institution webpage	https://www.govtcollegeropar.org/organogram.php
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures for Teaching staff

Welfare measures for Non- Teaching Staff

1. Contributory provident Fund/Employee provident fund 2. Gratuity as per rules 3. sabbatical leave will be sanctioned with full pay to regular teaching staff for attending FDP/ Work Shop/Conferences

who have registered for /Pursuing to The P.hD work . 4. Six months Maternity Leave with Pay 5.Canteen Facility is provided 6.Apperciation for Faculty member for good work 7.Employees are encouraged to participate in sports Competitions 8. As per central and Punjab Government rules. 9.Staff Social club

1. As per central and Punjab Government rules. 2 Staff Social club

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

17

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System of Teaching Staff

Institute follows a well-defined and framed model of performance appraisal system namely API (Academic Performance Indicator) as per UGC guidelines.

It is based on mainly three categories

1. Teaching, learning and evaluation related activities

a. Lectures, tutorials, practical hours

b. Lectures or other teaching duties

c. Preparation and imparting of knowledge

d. Use of participatory and innovative methodologies used

e. Examination Duties

2. Professional development, co-curricular and extension activities

a. Student related co-curricular extension and field based activities

b. Contribution to corporate life and management of the department and institution

c. Professional development activities

3. Research and Academic Contribution

a. Research papers published in refereed journal, journals and conference proceedings

b. Research publication as Book and Book Chapter.

C. Training courses and conferences/seminar/workshop

Student satisfaction is given utmost importance at the Institute and hence it is a part of the faculty appraisal system. The feedback helps to review and improve the quality of the teaching-learning processes and measure the effectiveness of course design and delivery.

The feedback is conducted in online mode and complete confidentiality and anonymity is maintained. Apart from feedback, faculty is also assessed on performance of the students.

Performance Appraisal System of non- Teaching Staff

The Institution Head assumed different types of duties to Non Teaching staff Their work is also evaluated from time to time In this regard, the duty of teaching staff is to supervise their work

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The internal audit of all the students funds is carried out by the Bursar of

the college regularly. • The external audit of all govt. grants/other grants is

carried out by auditors of the AG Punjab. The last audit was done in November

2019. Being a Govt. institution the College complies with all the suggestions/objections of the auditors. •The College on its own arranges the

audit of all PTA and HEIS funds and UGC grants etc. which is carried out by

authorized chartered accountants.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute maintains & follows a well-planned process for the mobilization of funds and

resource. The process involves various committees of the institute as well as the Department

Heads and Accounts office. Institute has designed some specific rules for the fund usage and

resource utilization.

? Mobilization of Funds, the student Tuition fee is the major source of income for the

institute.

? Alumni contribute to the institute by raising funds to purchase items like water coolers,

wall clocks, etc.

? A finance committee has been constituted to monitor the optimum utilization of funds

for various recurring and non-recurring expenses

? The purchase committee seeks quotations from vendors for the purchase of equipment,

computers, books, etc.

? The quotations are scrutinized by the finance and purchase committee before a final

decision is made based on parameters like pricing, quality, terms of service, etc.

? The Principal, finance and purchase committees along with the accounts department

ensure that the expenditure lies within the allotted budget. The intervention of the

management is sought in case the expenditure exceeds the budget.

Resource Mobilization Policy and Procedure

? Before the financial year begins, Principal and Heads of Departments prepare the

college budget.

? The institutional budget includes recurring expenses such as salary, electricity and

internet charges, stationary & other maintenance costs.

? It includes planned expenses such as lab equipment purchases, furniture, and other

development Expenses.

? The budget is scrutinized and approved by the Bursar, Council and Principal of the college.

? Bursar office and Purchasing committee monitor whether expenses are

exceeding budget provision.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is one of the major policy making and implementing unit in our college. It strives hard for upgrading the college infrastructure and all support facilities to meet the standards of higher education and growing need of students. It assesses and suggests the parameters of quality education. The college takes academic audit of each department and various committees every year through IQAC to increase and maintain the quality of education. At the beginning of academic session, the committee collects academic plan including publication, extension activity, collaboration, innovative and best practices, assignment, ICT based activity, students competition, seminar and workshop supposed to organize for better performance. The report of the committee was submitted to the IQAC and the same is put in the College Development Committee for discussion, suggestion and approval. Due to implementation of such academic audit, it is found out that all departments and committees have been constantly improving their curricular, co-curricular and extra cocurricular performances. Green practices in the campus: The IQAC proposed to initiate various green practices to maintain eco-friendly college campus through the activities i.e. Tree Plantation, Paperless Work, Plastic Eradication, Clean and Beautiful Campus, No Vehicle Day, Save Power, Paper Bag Workshop, Awareness Programme on Renewable Energy and e- Waste Management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed. Admission to various programmes, summer, winter and mid-term vacations, examination schedule and declaration of results are notified in the Academic Calendar. All newly admitted students have to compulsorily attend the Orientation Programme, in which they are made aware of the philosophy, the uniqueness of the Education system, the teaching learning process, the system of continuous evaluation, compulsory core courses, various cocurricular activities, discipline and culture of the Institute. Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the semester commences. Important announcements are made in the orientation and attendance and conduct of Class Committees are regularly conducted with students to take feedback and appropriate steps are taken to enhance the teaching-learning process. Feedback from students is also taken individually by teachers for their respective courses. The IQAC conduct periodical meetings with the departments, Internal Examination Committee, Council of the Heads, the principal, College Development Committee through out the academic year in the presence of the IQAC coordinator. College has faculty coordination committees separate for Arts, Commerce and Science streams.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for

A. All of the above

**improvements Collaborative quality initiatives with other institution(s)
Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender sensitization refers to modification of behaviour by raising awareness of gender equality concerns. But most important question is that how to improve this. So gender sensitization is basic requirement to understanding the sensitive need of a particular gender so it helps to us examine to personal attitudes and beliefs. Institution have take several measures of gender equity in the last year. In all its activities, the institutions ensure the participation of women. As part of curriculum, course on ethics and values, right to education, free education for human etc.

Some self defence workshops were organized in the college in which students were encouraged to keep their safety. The institutions has its own "legal cell" where students as well as staff can reach out in need of counselling and aid. The college provide a safe space to male and female students in the form of separate common room with attached washroom, providing them safe space to strength a social bond. Sincere efforts are made to impart students with a warm, cordial and secure environment.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Government and other approved agencies

To reduce waste at institute, students and staff are educated on proper waste management practices through lectures, advertisement on notice boards, displaying slogan boards in the campus.

Waste is collected on a daily basis from various sources and is separated as dry and wet waste.

Colour coded dustbins are used for different types of wastes. Green for wet and blue for solid waste.

Daily garbage is collected by housekeeping personnel and handed over to authorized personnel of for further processing. All waste water lines from toilets; bathrooms etc. are connected with Municipal drainage mains. Waste material like plastic, papers etc. are collected and sold out to scrap vendor from time to time.

Efforts have taken to produce compost manure from the canteen solid waste and waste from other sources and efficiently run by the students. Manure is used for the purpose of herbal garden as well or for planted tree.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The government college ropar has always been at the fore front of sensitising of the culture reasonable cultural, regional, linguistic, communal socioeconomic and other diversities of the state at the nation. Our college always encourage the students to organize to participate in different program organize by college, inter college, universities and other non government organization to make them sensitivity towards cultural, regional, linguistic, communal socioeconomic and other diversities. There are some measure and miner program organised by our college. Through this activity students get acquainted with the different culture of our nation and help to develop the tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.

Programmes facilitating the cultural and social harmonic values consists of Annual youth festival celebration, where students performs various folk dances, be parts of theatre, folk music and this exposes them to cultural diversity other functions like women's day and Teej celebration celebrates the female concerns. These celebrations also involves making the staff and students aware about female issues, problems and are encouraged for to realize their potential through proper workshops, Talk and seminar/webinar by experts. Regular counselling sessions are organized.

Regular awareness programmes concerning 'Yoga', 'Health Awareness', 'Drugs Awareness' and 'mental health Awareness to in calculate of healthy spirit in the social environment of the college where the in insecurities and doubt related to these issues can be addressed and worked upon in a healthy way.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The government college ropar has always been at the fore front of sensitising of the culture reasonable cultural, regional, linguistic, communal socioeconomic and other diversities of the state at the nation. Our college always encourage the students to organize to participate in different program organize by college, inter college, universities and other non government organization to make them sensitivity towards cultural, regional, linguistic, communal socioeconomic and other diversities. There are some measure and miner program organised by our college. Through this activity students get acquainted with the different culture of our nation and help to develop the tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.

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Regular awareness programmes concerning 'Yoga', 'Health Awareness', 'Drugs Awareness' and 'mental health Awareness to in calculate of healthy spirit in the social environment of the college where the in insecurities and doubt related to these issues can be addressed and worked upon in a healthy way.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In Order to stand by habit, the principles of the college to nurture the value of tolerance communal harmony and being inclusive among the students and faculty of the college, the institution believe in celebrating the following national and international commemorative days and dates. The primary events include -birth anniversary of renowned personas including Dr. B.R. Ambedkar (14 April), genius mathematician, Srinivasa Ramamyan (22 December), Guru Nanak Dev Ji along with others by organizing relevant takes, webinars by event scholars and academicians.

In addition, to create awareness about the traffic and driving regular sessions are organized to commemorate Road Safety week (January) to counsel the students in order to calculate the values of patriotism and national integrity the college organize flag hosting programmes on republic day (26 Jan) and Independence Day (15 Aug). Lectures are organized to commemorate the constitution day (26 Nov) and Hindi Divas (14 Sept) every year the college celebrate international woman day (8 March) by organizing session focusing on gender equity and empowerment by the women cell. With an aim to guide students about their eating habits regular session on seminar on "nutrient food and health awareness" (15 Feb).

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICES FOR SESSION 2020-21 HAVE BEEN UPLOADED ON INSTITUTIONAL WEBSITE .

File Description	Documents
Best practices in the Institutional website	https://assessmentonline.naac.gov.in/public/index.php/hei/aqar_prepare/19787?part=2
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

INSTITUTIONAL DISTINCTIVENESS 2020-21.pdf (govtcollegeropar.org)

NAAC

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is associated with Punjabi University Patiala. All of the courses taught are either Punjabi University or UGC authorised. • The Punjabi University Academic Calendar is followed to cover the course during the semester. • A student orientation is held at the beginning of the semester. This is to familiarise students with the college operations, procedures, Information on Career oriented programmes and other opportunities at the College. During the orientation session, students are informed about associated activities.

• The Student Notice Board is updated on a regular basis with any relevant information .weekly planners are created based on curriculum opportunities and other activities. Academicschedules are generated semester by semester and posted on the college website. • Mid-semester and final-semester exams are held in accordance with university norms. •

An online system is utilised to track attendance, grades, and assessments. • Expert talks/workshops on the most recent developments in the subject are held on a regular basis. • Field surveys are conducted in accordance with curricular requirements. Webinars and other informative lecture sessions are being arranged for the students by various departments.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	NIL

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution guarantees that they adhere to university academic calendar at the start of the academic year, which provides a time schedule for students' educational and extracurricular activities. To stay on track with the academic

calendar, the college uses effective planning. This allows teachers and students to space out their teaching and learning while also allowing for regular assessment. The college assesses students in 4 separate ways for theory, assignments, practicals, and viva voce. All of the components follow the university structure in terms of pattern and mark allocation. They are aligned with the course outcomes, which are stated at the start of the course. These grades are also used to determine the best course of action for instructing slow pupils and improving their performance prior to the university exam. Every department prepares internal calendars in accordance with the institution's academic calendar. Every teacher adheres to a precise schedule that is reviewed and authorised by the department heads. The division of themes and chapters is deduced. The timeline created allows students to finish the assigned syllabus in a reasonable amount of time. Students are given plenty of time to prepare and practise their concepts prior to the examinations.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.govtcollegeropar.org/downloads/academic%20calendar%202020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

7

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

132

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Numbers of programs are conducted for women and girl students such as organization of folk dance competition, hemoglobin check up camps. The committee for Woman Anti harassment and internal grievancecommittee organizes programs on Woman Empowerment, Laws for Woman, Women's Day. The N.S.S. unit of our college conductextension activities not only in college premises but also in adopted villages . Major gender issues are focused and addressed through the activities like Save girl child campaign, Essay and poster exhibitions, wall paper presentations, etcN.S.S. promotes environmental protection through tree plantation and other sustainable development programs.special campsvarious environment related programs including tree plantation, village cleanliness, eradication of Gajar grass, plastic free drive, Poster Competition, Debate Competition, etc. Various activities like quiz and poster competitions, invited talks are organized to create awareness about nature, biodiversity, environment and sustainability..NSS and other NGO or government groups provide lectures, quizzes, essays, and other activities to help students develop a scientific mindset and social consciousness. Extracurricular activities are also used by the college to promote the integration of ethical and human values.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

152

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.govtcollegeropar.org/IOAC.php?type=StudentFeedbackSurvey
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.govtcollegeropar.org/IOAC.php?type=StudentFeedbackSurvey

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2531

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1681

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning levels of all the students are assessed carefully and strategically through their class performance, participation in various group activities such as group discussions during class etc. After the assessment of various kinds of learners, a strategy is formed as per the kind of learners in the class whether slow or advanced. After that various teaching methodologies are adopted such as blackboard teaching, PPT Presentations, learning through props, group activities based on model learning for practical subjects, role play or quiz based learning for non practical subjects. Also, easy language is adopted for teaching which is never a one way process. It is always a two way learning process. The use of English as a major language is avoided and the use of mother tongue is also done to compensate both the kind of learners. The assignments are given to the students as per their area of interest so that the students can learn and benefit more from it.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2531	64

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students centric methods for learning are adopted every year to enable their growth, both mental and physical. Experimental learning is enhanced via activities such as field visits, movie watching, PowerPoint presentation etc various subject quizzes, poster making, collage making is done for participative learning so that the participation so that the participation is encouraged and the interest of students is properly maintained through these activities. Moreover, open class discussions, debates are done in the classroom to promote inquisitive nature of students. Problem solving activities are also conducted such as group discussions, group assignments, students are motivated not only to be better learners in classrooms but also better learners at life

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	NIL

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

It is essential for students nowadays to learn and master the latest technologies in order to meet the needs of professional life. As a result, technology is combined with additional mode of instruction to engage students in long term learning. Information and communication technology is used to support, enhance and optimize the delivery of education. ICT tools such as projectors, computers, printers with photocopier machines, scanners, smartboards are used to help students for a better learning and performance. Faculty also uses online teaching platforms such as moodle for assignments, notes and attendance. Classes are conducted in Google Meet, Zoom. Moreover, online groups are made on whatsapp for easy and convenient delivery of information. Also, students interact with the teachers via these online platforms. Online lectures, quiz, conference, competitions are also held via Cisco Webex, Google Meet etc.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

64

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

64

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File
2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)	
2.4.3.1 - Total experience of full-time teachers	
521	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
2.5 - Evaluation Process and Reforms	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	
<p>Students are assessed throughout the year on various parameters. There are monthly tests, assignments which are given to students and their performance analyzed. Along with that, students are also involved in various activities and their performance is based on that too. Internal assessments for general subjects is divided in three parts as per assignments, attendance and Mid Semester Test which is given to students on the basis of final exams with the same pattern and marks. Assignments are assigned to students either on the topic of syllabus or on a learning criterion which enhance not only their subject knowledge but also gives them an overview of practical aspect. Research papers are also given to postgraduate students to enrich their qualitative and quantitative research activities.</p>	

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Internal Examinations are conducted throughout the year at regular intervals with a major MST being conducted once in each semester. The MST is purely on the university final examinations guidelines and is set up as per the final exam. The exams are conducted, evaluated and thereafter presented to students for self examination. The students can cross check the exams and can counter question the doubts after the checking of the MST, internal tests. Also sometimes the internal exam is conducted through viva so that the students can self assess themselves via oral evaluation. Assignments are also assigned as per the choice of the students so that they can prepare the topic accordingly. MSTs are planned beforehand for the whole college and are conducted just like final exams. There is a date assigned for the MST of each subject and the results are declared together for all the subjects on the same date assigned

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

These are various programs and courses offered by the college, the college has a proper official website where the information regarding various courses is displayed through a proper channel. The graduate and post graduate courses of arts, sciences, commerce and computer are offered with limited number of seats for quality and also with proper students ratio. The link for the same is also attached alongwith

<https://www.govt.collegeropar.org/artsDepartment.php>

<https://govtcollegeropar.org/downloads/ProgrammeOutcomes.pdf>

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.govt.collegeropar.org/artsDepartment.php
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Variou kinds of evaluative measures such as mid semester tests, class tests and quizzes, discussions, seminars to assess the knowledge gained by students are conducted. Beside syllabus various measures to assess mental ability, general knowledge and personality building excersices are also performed. The programs and courses are noted down in details and are also worked upon. The number of students appeared, passed and failed are tracked every year and the improvements in various programs and courses are done. The progression report of the students is also assessed. The various organisations/institutes of the further studies and also of their further work is noted. This is done through a proper channel wherein all the course in charges keep a note of their outgoing students. The outgoing students are also made a member of alumni association so that they can share their experiences of the various courses/programs that they have undertaken.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.govtcollegeropar.org/artsDepartment.php

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

731

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://govtcollegeropar.org/downloads/Student%20Satisfaction%20Survey%202020-21.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	NIL

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

We proudly announce that Govt. College Ropar also has established INSTITUTIONS INNOVATION CELL as per the norms of Innovation Cell, Ministry of Education, Govt. of India during IIC calendar year 2020-2021

1. IIC (Institute Innovation Council) aims to enhance the culture of innovation and incubation among faculty and students at, Govt. College Ropar leading to successful Govt. College Ropar start-up's, promoted and owned by the faculties and the students
2. . To foster innovation and an entrepreneurial culture, by providing students, Alumnae and faculty, opportunities to transform their business ideas to reality
 - o To create a vibrant local innovation ecosystem
 - o Start-up/entrepreneurship supporting Mechanism in HEIs

- Prepare institute for Atal Ranking of Institutions on Innovation Achievements Framework (ARIIA)
- Establish Function Ecosystem for Scouting Ideas and Pre-incubation of Ideas
- Develop better Cognitive Ability amongst Students
- To create an ecosystem to incubate and support innovative ideas
- To create entrepreneurship opportunities for students, faculty and Research Scholars
- To nurture the startups by providing them necessary support
- To provide support to commercialize innovative & sustainable ideas.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://iic.mic.gov.in/institute/activity

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

05

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our college has carried out multiple extension activities in the neighbourhood community under NSS, NCC, RED RIBBON and

YOUTH SERVICES CLUB, sensitizing students to the social issues surrounding them. These activities spread awareness about various problems among the masses and also help students to learn community services and make them more conscious of individual and social responsibility towards society and country. It provides students with a positive environment for understanding the issues concerning the society, as they feel engaged and productive while participating in these endeavours.. Our college not merely focuses upon the academics but on the holistic development of student NSS is the major contributing unit that has organized rallies, village visits and camps in which lectures are based on various social and environmental issues such as stubble burning, female foeticide and infanticide, drugs, pollution etc. They also organise blood donation camps NCC unit Apart from their official training and participation in national day's parade they also organise relief camps and cleanliness drives in and around the college premises. This unit focuses mainly on making students and society aware about the evil of Drug addiction and also sensitize students about their fundamental rights and duties.

File Description	Documents
Paste link for additional information	https://govtcollegeropar.org/downloads/2022/STOP%20STUBBLE%20BURNING%20PROJECT%20REPORT%20FINAL.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

02

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2361

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

01

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Govt. College Ropar was established in 1945 before independence. Now it has 101171.48 Sq.mts (25 acres) area to its disposal. College has always tried to stay updated as per the latest requirements. To facilitate students and teaching staff, college has built various new rooms. If we talk about the facilities, there are 27 Classrooms, 8 Laboratories and 5 Seminar Halls. We have individual laboratories for Physics, Chemistry, Botany, Zoology, Geography, Spoken English, Home Science and Computers. Each Lab is well connected with local area network. We have got ample equipment like Projectors, Computers, Xerox machines and internet for teaching. Our Library is sub-divided into departmental libraries. We also

have a Botanical Garden which has various Herbs and some rare Trees. We also boast of having a Botany and Zoology Museum for students.

Every department and office are equipped with personal laptops and printers. Every department has a lease line facility to connect to internet.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.govtcollegeropar.org/infrastructure.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college has a history of winning gold medals in various cultural competitions especially Bhangra. Our students have actively participated in various cultural activities like Folk Dances, Theatres, Quiz competitions, Mimes, Plays, etc.

Special occasion days are also celebrated with full fervour like Constitution Day, Legal Literacy Day, Women's Day, Science Day, Nutrition Health Day etc.

Various Talent Hunts are organized to bring out the best of the students. Students are duly awarded for their participations and efforts.

Govt. College has played an important role in sports for Punjabi University as it has won various trophies in intra college and intra university sports competitions. We have 12 acre dedicated sports complex in which we have 2 Handball courts, 2 Volleyball courts, 1 Hockey, 1 Kho-Kho, 1 Football, 1 Basketball and a 400 M Track. There are indoor game facilities available along with a Gymnasium.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.govtcollegeropar.org/activities.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

04

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

15711484.06

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System

(ILMS)

We are using "Campus Edge" Library management software. It is not fully but partially automated. It was automated in 2014-15 and we are using version 1 as of now.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	NIL

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

8228/-

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login

data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

74

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Initially we had BSNL lease lines for every department but due to break in services now we have 2 connections of Airtel fibre internet service with 200Mbps speed.

We have bought 21 new computers and 7 AIO printers.

48 Junction boxes have been installed for seamless internet

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://govtcollegeropar.org/infrastructure.php

4.3.2 - Number of Computers

74

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

15711484.06

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College committee has been formed specifically to investigate all the tasks. Committee takes note of every requirement and ensure proper budgetary allocation is done to maintain all the facilities.

- There is a team of permanent cleaners, gardeners, electrician and plumbers to take care of every need of the college.
- Teams are clear about their specific tasks to be performed at every level
- Proper tools and utilities are provided to teams to carry their tasks
- Roaster management and attendance is done on regular

basis

- Regular monitoring is also done to ensure all tasks are done in proper way
- Every equipment has a unique number which matches with the inventory
- Regular annual check ups and repairs are performed for all equipment
- To purchase new inventory or equipment multiple quotations are asked for
- Access has been provided to staff to read e-journals
- Pest control and lately sanitisations are being done to ensure safety at all levels
- Regular updates are carried as per the requirement

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://govtcollegeropar.org/infrastructure.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

760

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

31

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.youtube.com/watch?v=IwxFLJycvHo&t=7s
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1891

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1891

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

38

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

123

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

06

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Co-curricular activities

The college does not have a student council or any similar body as university does not permit. But there is proper representation of students in various academic committees. Students form an integral part of the various Subject Societies as their Presidents, Secretaries and Members. The student editors of the College Magazine SHIWALIK and the Wall Magazines help the teachers in the compilation process of these magazines.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the Govt College Rupnagar is also known as OSA and is a registered body, with the Principal as its Patron in Chief. It functions to forge a strong bond between the college and its old students. It came into being in the 1995. The Alumni Association consists of 4 bodies: 1. The Patrons 2. The advisory Committee. 3. Central Executive Body 4. The General Body The administrative body of the association comprises the president, the general secretary and the treasurer. Other members of the faculty, who are also old students of the college, are its active members. The administrative body holds meetings from time to time, evolves policies regarding the working of the association. They are also encouraged to make valuable contribution to the association by interacting with the students and the new pass outs. Alumni serve many valuable roles, such as helping to build and grow an institution's brand through word-of-mouth marketing. For instance, positive posts on social media can create buzz and increase application rates. Colleges also rely on alumni to provide mentoring, internships, and career opportunities to students.

File Description	Documents
Paste link for additional information	https://www.govtcollegeropar.org/cell_committee.php?type=osa
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

As the vision of the college states, the college governance works for the upliftment of all the students, be it from any caste, religion or creed. For the benefit of the schedule caste and schedule tribes students, the college provides them an SC Scholarship benefit funded by the state government. Students can also avail Student Welfare Fund which helps the financially weak students. This is all done to support the students financially and also so that their moral system does not hamper them from education. Maximum efforts are also done to encourage female students by providing them girls common room with attached washrooms and pad incinerators also. The college governance also ensures female friendly atmosphere by supporting the female students during their need of hour with the help of committees such as sexual harassment committee, women cell etc. Students are sensitised to many societal issues such as drug abuse, unemployment etc. Buddy groups are formed to make the students aware of the problem of drug abuse and also to protect them from such issues. There are many job fests which are organised by the college administration in collaboration with the district administration so that maximum students benefit out of it.

File Description	Documents
Paste link for additional information	NILhttps://www.govtcollegeropar.org/visio nMission.php
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practises decentralization and participatory management in keeping with its belief in collective leadership and democratic traditions.

A particular reflection of this practice may be seen in the extensive delegation of authority to the Heads of the various Departments in the

college. The Ways in which Heads of Departments participate in the Management Process:

- The Head of the Department oversees the Teaching Plans of his/her departmental members.
- He/she is empowered to make adjustments in the routine, and to allot teaching assignments and evaluation duties.
- He/she enjoys the privilege of convening departmental meetings where the programmes for the entire term are decided.
- He/she often takes the lead in planning seminars, workshops, career counselling sessions, remedial measures, interdepartmental or/and inter-college exercises, departmental excursions and study tours.
- He/she is at liberty to introduce creative and innovative measures for the benefit of his/her students for example

The English Department runs Reading Club, the Political Science Department runs the Legal Cell and Punjabi Department Runs Sahit and kala munch etc .

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

. Our College is committed to impart Quality education to the youth enabling them to develop the right attitude, professional competence and inculcating the right ethical value. The College has very effective internal co-ordination and monitoring mechanisms. The Principal of the College takes initiative to ensure effective co-ordination between and among the functionaries of the College. On the basis of various policies formulated, objectives are laid down and plans made, a regular follow-up is maintained, thereby encouraging greater support and co-ordination. The Heads of Departments and teachers co-ordinate and plan their individual departmental activities and report to the Principal accordingly. Our quality policy is "to pursue standards of excellence in all the areas of teaching, learning, research, services offered and administration". It has been developed by IQAC based on the objectives set up by the institution for achieving excellence in all the areas of working. The drive towards excellence is instilled among staff members and students by reiterating its importance time and again and has resulted in offering high quality services to our stakeholders. Standardizing routine procedures, conducting regular interactive meetings at all levels and periodical checks through audits and compliances have ensured adherence to our quality policy. Our quality policy is reviewed by IQAC, taking into consideration the feedback received from the stakeholders.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The administrative cell of the college has digitize its records for easy storage and retrieval of data using desktops. Administrative circulars and notices are received and communicated electronically both using e-mails and whatsapp to faculty members and through e-mails to Punjabi University, Punjab Government and UGC etc. The important information and schedules regarding admissions, examination and cultural programs etc. are uploaded on the institute's website and prompt response is sent electronically about emails received from students, parents and other concerned departments. Finance and Accounts : Salaries of faculty members and other staff is transferred directly to their bank accounts. The annual financial statements contains both revenues and expenditures are audited regularly by engaged CAs and Government Auditors. Accounts Department of the college ensures digitization of its records on timely basis for storage and easy retrieval of the financial data.

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the institution webpage	https://www.govtcollegeropar.org/organogram.php
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures for Teaching staff

Welfare measures for Non- Teaching Staff

1. Contributory provident Fund/Employee provident fund 2. Gratuity as per rules 3. sabbatical leave will be sanctioned with full pay to regular teaching staff for attending FDP/ Work Shop/Conferences who have registered for /Pursuing to The P.hD work . 4. Six months Maternity Leave with Pay 5.Canteen Facility is provided 6.Apperciation for Faculty member for good work 7.Employees are encouraged to participate in sports Competitions 8. As per central and Punjab Government rules. 9.Staff Social club

1. As per central and Punjab Government rules. 2 Staff Social club

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00	
File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded
6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year	
6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year	
00	
File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded
6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)	
6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year	
17	

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System of Teaching Staff

Institute follows a well-defined and framed model of performance appraisal system namely API (Academic Performance Indicator) as per UGC guidelines.

It is based on mainly three categories

1. Teaching, learning and evaluation related activities

a. Lectures, tutorials, practical hours

b. Lectures or other teaching duties

c. Preparation and imparting of knowledge

d. Use of participatory and innovative methodologies used

e. Examination Duties

2. Professional development, co-curricular and extension activities

a. Student related co-curricular extension and field based activities

b. Contribution to corporate life and management of the department and institution

c. Professional development activities

3. Research and Academic Contribution

a. Research papers published in refereed journal, journals and conference proceedings

b. Research publication as Book and Book Chapter.

C. Training courses and conferences/seminar/workshop

Student satisfaction is given utmost importance at the Institute and hence it is a part of the faculty appraisal system. The feedback helps to review and improve the quality of the teaching-learning processes and measure the effectiveness of course design and delivery.

The feedback is conducted in online mode and complete confidentiality and anonymity is maintained. Apart from feedback, faculty is also assessed on performance of the students.

Performance Appraisal System of non- Teaching Staff

The Institution Head assumed different types of duties to Non Teaching staff Their work is also evaluated from time to time In this regard, the duty of teaching staff is to supervise their work

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism

for settling audit objections within a maximum of 200 words

The internal audit of all the students funds is carried out by the Bursar of

the college regularly. • The external audit of all govt. grants/other grants is

carried out by auditors of the AG Punjab. The last audit was done in November

2019. Being a Govt. institution the College complies with all the

suggestions/objections of the auditors. •The College on its own arranges the

audit of all PTA and HEIS funds and UGC grants etc. which is carried out by

authorized chartered accountants.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute maintains & follows a well-planned process for the mobilization of funds and

resource. The process involves various committees of the institute as well as the Department

Heads and Accounts office. Institute has designed some specific rules for the fund usage and

resource utilization.

? Mobilization of Funds, the student Tuition fee is the major source of income for the

institute.

? Alumni contribute to the institute by raising funds to purchase items like water coolers,

wall clocks, etc.

? A finance committee has been constituted to monitor the optimum utilization of funds

for various recurring and non-recurring expenses

? The purchase committee seeks quotations from vendors for the purchase of equipment,

computers, books, etc.

? The quotations are scrutinized by the finance and purchase committee before a final

decision is made based on parameters like pricing, quality, terms of service, etc.

? The Principal, finance and purchase committees along with the accounts department

ensure that the expenditure lies within the allotted budget. The intervention of the

management is sought in case the expenditure exceeds the budget.

Resource Mobilization Policy and Procedure

? Before the financial year begins, Principal and Heads of Departments prepare the

college budget.

? The institutional budget includes recurring expenses such as salary, electricity and

internet charges, stationary & other maintenance costs.

? It includes planned expenses such as lab equipment purchases, furniture, and other

development Expenses.

? The budget is scrutinized and approved by the Bursar, Council and Principal of the college.

? Bursar office and Purchasing committee monitor whether expenses are

exceeding budget provision.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is one of the major policy making and implementing unit in our college. It strives hard for upgrading the college infrastructure and all support facilities to meet the standards of higher education and growing need of students. It assesses and suggests the parameters of quality education. The college takes academic audit of each department and various committees every year through IQAC to increase and maintain the quality of education. At the beginning of academic session, the committee collects academic plan including publication, extension activity, collaboration, innovative and best practices, assignment, ICT based activity, students competition, seminar and workshop supposed to organize for better performance. The report of the committee was submitted to the IQAC and the same is put in the College Development Committee for discussion, suggestion and approval. Due to implementation of such academic audit, it is found out that all departments and committees have been constantly improving their curricular, co-curricular and extra cocurricular performances. Green practices in the campus: The IQAC proposed to initiate various green practices to maintain eco-friendly college campus through the activities i.e. Tree Plantation, Paperless Work, Plastic Eradication, Clean and Beautiful Campus, No Vehicle Day, Save Power, Paper Bag Workshop, Awareness Programme on Renewable Energy and e-Waste Management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and

recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed. Admission to various programmes, summer, winter and mid-term vacations, examination schedule and declaration of results are notified in the Academic Calendar. All newly admitted students have to compulsorily attend the Orientation Programme, in which they are made aware of the philosophy, the uniqueness of the Education system, the teaching-learning process, the system of continuous evaluation, compulsory core courses, various cocurricular activities, discipline and culture of the Institute. Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the semester commences. Important announcements are made in the orientation and attendance and conduct of Class Committees are regularly conducted with students to take feedback and appropriate steps are taken to enhance the teaching-learning process. Feedback from students is also taken individually by teachers for their respective courses. The IQAC conduct periodical meetings with the departments, Internal Examination Committee, Council of the Heads, the principal, College Development Committee through out the academic year in the presence of the IQAC coordinator. College has faculty coordination committees separate for Arts, Commerce and Science streams.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender sensitization refers to modification of behaviour by raising awareness of gender equality concerns. But most important question is that how to improve this. So gender sensitization is basic requirement to understanding the sensitive need of a particular gender so it helps to us examine to personal attitudes and beliefs. Institution have take several measures of gender equity in the last year. In all its activities, the institutions ensure the participation of women. As part of curriculum, course on ethics and values, right to education, free education for human etc.

Some self defence workshops were organized in the college in which students were encouraged to keep their safety. The institutions has its own "legal cell" where students as well as staff can reach out in need of counselling and aid. The college provide a safe space to male and female students in the form of separate common room with attached washroom, providing them safe space to strength a social bond. Sincere efforts are made to impart students with a warm, cordial and secure environment.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Government and other approved agencies

To reduce waste at institute, students and staff are educated on proper waste management practices through lectures, advertisement on notice boards, displaying slogan boards in the campus.

Waste is collected on a daily basis from various sources and is separated as dry and wet waste.

Colour coded dustbins are used for different types of wastes. Green for wet and blue for solid waste.

Daily garbage is collected by housekeeping personnel and handed over to authorized personnel of for further processing. All waste water lines from toilets; bathrooms etc. are connected with Municipal drainage mains. Waste material like plastic,

papers etc. are collected and sold out to scrap vendor from time to time.

Efforts have taken to produce compost manure from the canteen solid waste and waste from other sources and efficiently run by the students. Manure is used for the purpose of herbal garden as well or for planted tree.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The government college ropar has always been at the fore front of sensitising of the culture reasonable cultural, regional, linguistic, communal socioeconomic and other diversities of the state at the nation. Our college always encourage the students to organize to participate in different program organize by college, inter college, universities and other non government organization to make them sensitivity towards cultural, regional, linguistic, communal socioeconomic and other diversities. There are some measure and miner program organised by our college. Through this activity students get acquainted with the different culture of our nation and help to develop the tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.

Programmes facilitating the cultural and social harmonic values consists of Annual youth festival celebration, where students performs various folk dances, be parts of theatre, folk music and this exposes them to cultural diversity other functions like women's day and Teej celebration celebrates the female concerns. These celebrations also involves making the staff and students aware about female issues, problems and are encouraged for to realize their potential through proper workshops, Talk and seminar/webinar by experts. Regular counselling sessions are organized.

Regular awareness programmes concerning 'Yoga', 'Health Awareness', 'Drugs Awareness' and 'mental health Awareness to in calculate of healthy spirit in the social environment of the college where the in insecurities and doubt related to these

issues can be addressed and worked upon in a healthy way.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The government college ropar has always been at the fore front of sensitising of the culture reasonable cultural, regional, linguistic, communal socioeconomic and other diversities of the state at the nation. Our college always encourage the students to organize to participate in different program organize by college, inter college, universities and other non government organization to make them sensitivity towards cultural, regional, linguistic, communal socioeconomic and other diversities. There are some measure and miner program organised by our college. Through this activity students get acquainted with the different culture of our nation and help to develop the tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.

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File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In Order to stand by habit, the principles of the college to nurture the value of tolerance communal harmony and being inclusive among the students and faculty of the college, the institution believe in celebrating the following national and international commemorative days and dates. The primary events include -birth anniversary of renowned personas including Dr. B.R. Ambedkar (14 April), genius mathematician, Srinivasa Ramamyan (22 December), Guru Nanak Dev Ji along with others by

organizing relevant takes, webinars by event scholars and academicians.

In addition, to create awareness about the traffic and driving regular sessions are organized to commemorate Road Safety week (January) to counsel the students in order to in calculate the values of patriotism and national integrity the college organize flag hosting programmes on republic day (26 Jan) and Independence Day (15 Aug). Lectures are organize to common rate the constitution day (26 Nov) and Hindi Divas (14 Sept) every year the college celebrate international woman day (8 March) by organizing session focusing on gender equity any empowerment by the women cell. With an aim to guide students about their eating habits regular session on seminar on "nutrient food and health awareness" (15 Feb).

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICES FOR SESSION 2020-21 HAVE BEEN UPLODED ON INSTITUTIONAL WEBSITE .

File Description	Documents
Best practices in the Institutional website	https://assessmentonline.naac.gov.in/public/index.php/hei/agar_prepare/19787?part=2
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

INSTITUTIONAL DISTINCTIVENESS 2020-21.pdf (govtcollegeropar.org)

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Interlocking tiles path ways on all pedestrian path ways of the campus.
2. Re construction of main gate along with security personroom.
3. Instalation of Open Air Gym and Benches for the students.
4. To install LED Notice Board in Campus.
5. To construct Reception Lounge at the entry of College Campus.
6. Water Harvesting and Solar System instalation in the campus.
7. Renovation of Outer Boundary of the campus.
8. Renovation of Roofs,Ceilings, Doors and Windows of the rooms of campus.
9. Renovation of water cooler area in front of commerce department.
10. Repair of the desks for students sitting.
11. Signing of MoU for ewaste managment.
12. White wash of College campus building.
13. Construction of shed of all drinking water point of College Campus.
14. To get Green and Enviornment Audit and Energy Audit done

for the College Campus.

15. Printing of IQAC News letter and College Magazine.

16. To utilize RUSA Grant according to plans approved by Principal and College Council.

NAAC