

POST GRADUATE DEPARTMENT OF ENGLISH

GOVERNMENT COLLEGE, ROPAR

CLASS: B.Com II(SEM III) 2019-20 TEACHER:

Time Period	Topics to be Covered
29 July -3 August (Week 1)	Chapter 1(A Cup of Tea)/ Chapter 2(The Open Window)
5 August-10 August (Week 2)	Chapter 3(A Work of Art)/Chapter 4(Some Words with a Mummy)
12-17 August (Week 3)	Chapter 5(The Gift of Magi)/ Chapter 6(The Ant and the Grasshoper)
19-24 August (Week 4)	Chapter 7(The Gateman's Gift)/ Chapter 8(How Much Land Does a Man Need)
26-31 August (Week 5)	Transformation of Sentences: Negative to Affirmative and Interrogative/Transformation of Degree Sentences/ Transformation of Tenses/ Exclamatory to Assertive, Imperative etc.
2-7 September (Week 6)	Uses of Direct/Indirect Tenses
9-14 September (Week 7)	Correction of Sentences/Paragraph Writing

16-21 September (Week 8)	Chapter 9(The Apple)/Chapter 10(The Reaping Race)
23-28 September (Week 9)	Revision of Transformation of Sentences
30 September-5 October (Week 10)	Revision of Direct/ Indirect Sentences
7-12 October (Week 11)	Chapter 11(The Diamond Necklace)/Revision of Correction of Sentences
14-19 October (Week 12)	Letter Writing(Business Letters/Letters to the Editors of the Newspaper)
21-26 October (Week 13)	Formation of Nouns, Adjectives and Verbs Test of Chapter 1,2
28 October-2 November (Week 14)	Test of Chapter 3,4,5,6,7,8

4-9 November (Week 15)	Discussion of important topics/questions. Revision of Formation of Nouns, Adjectives and Verbs
11-16 November (Week 16)	M.S.T.s
16 November onwards	Exam Break

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Principal
Govt. College
Ropar

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GOVERNMENT COLLEGE, ROPAR

2019-20

CLASS: B.COM(sem 4)

TEACHERS:

Time Period	Topics to be Covered
29 July -3 August (Week 1)	Introduction to Syllabus
5 August-10 August (Week 2)	Plays 1 and 2 to be discussed
12-17 August (Week 3)	Plays 3 and 4 to be discussed
19-24 August (Week 4)	Plays 5 and 6 to be discussed
26-31 August (Week 5)	Interview, Speech Writing to be discussed
2-7 September (Week 6)	Compeering an event to be discussed
9-14 September (Week 7)	Preparing news and dialogue writing

16-21 September (Week 8)	T.V., Radio and Internet to be discussed
23-28 September (Week 9)	Use of active and Passive
30 September-5 October (Week 10)	Use of Conditionals
7-12 October (Week 11)	Use of question Tags and short Answers
14-19 October (Week 12)	Figurative Expressions
21-26 October (Week 13)	Revision/Tests
28 October-2 November (Week 14)	Revision/Tests

4-9 November (Week 15)	Revision/ Tests
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11-16 November (Week 16)	M.S.T.s
16 November onwards	Exam Break

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