

**AMENDED ORDINANCES FOR BACHELOR OF COMMERCE EXAMINATION
FROM 2013-14**

1. B.Com is an integrated course comprising three parts spread over three years. Each part will consist of two semesters. The course of study of B.Com shall be divided in six semesters and university examination will be held at the end of every semester in the months of December/January (for semester I,III &V) and April/May (for semester II, IV & VI) or as fixed by the Vice-Chancellor.
2. The examination in B.Com. Part-I shall be open to a student who produces the following certificates to the Principal of the college.
 - (i) of having passed at least +2 examination of Punjab School Education Board or any other examination recognized as equivalent thereto with at least :

(a) 40% marks in the aggregate in case of students who have passed 10+2 Commerce group.

OR

(b) 45% marks in the aggregate in case of students who have passed 10+2 in Humanities group with at least two out of Commerce/Accounts/Math/ Economics/Management papers.

OR

(c) 50% marks in the aggregate in case of students who have passed 10+2 but not covered under (a) and (b) above.

Note: Candidate placed under reappear in one or more subjects in 10+2 examination of Punjab School Education Board or any other examination, recognized as equivalent thereto **shall not** be eligible for admission to B.Com. Part-I Course.

OR

(d) Students who opt for any of the vocational subjects in the B.Com. course should have passed with atleast 50% marks, 10+2 examination from Punjab School Education Board or any other examination recognized as equivalent thereto.

(ii) of having remained on the rolls of a college admitted to the privileges of the University for the academic year preceding the examinations.

(iii) Of having good character

3. A candidate must complete and pass the whole course of three years within a maximum of five years from the date of admission in B.Com first semester.
4. Semester examinations will be open to regular candidates who have been on the rolls of a college affiliated to this University and meet the attendance and other requirements as prescribed in the ordinances of the course.
5. Subject to fulfillment of requirement of House examinations, the attendance requirements and these ordinances, there will be no condition of passing papers for promotion from odd semester to even semester in an Academic Session.

To qualify for admission to 2nd year of the Course, the candidate must have passed 50% of total papers of the two semesters of the 1st year. Similarly, to qualify for admission to 3rd year of the course, the candidate should have passed 50% of total papers of four semesters of the earlier two years.

A candidate placed under reappear in any paper, will be allowed two chances to clear the reappear, which should be availed within consecutive two years/chances i.e. to pass in a paper the candidate will have a total of three chances, one as regular student and two as reappear candidate.

The examination of reappear papers of odd semester will be held with regular examination of the odd semester and reappear examination of even semester with the even semester. But if a candidate is placed under reappear in the last semester of the course, he will be provided chance to pass the reappear with the examination of the next semester, provided his reappear of lower semester does not go beyond next semester.

6. Attendance Requirements

Every candidate will be required to attend a minimum of 75% lectures delivered to that class in each paper as well as 75% of the laboratory work, seminars etc, separately. Provided that a deficiency in attendances may be condoned for special reasons, as per the relevant ordinances on the subject.

7. To be eligible to appear in the semester examination a candidate must have obtained in the house examination at least 25% marks in each paper; 33% marks in the aggregate of all subjects of the semester. The Principal at his discretion may allow a special test to a candidate who could not appear in the House examination owing to unavoidable reasons or fails to secure the minimum marks as prescribed above.
8. **Late college students:** A candidate who has completed the prescribed course of instructions for a semester but has not appeared in the examination or having appeared, has failed in the examination, may appear as a late college student within the prescribed period.

- 9. The pass and reappear students of B.Com Part-II and III from Panjab University, Guru Nanak Dev University and Punjab Technical University shall be treated at par with the corresponding students of this University. But in case such a student is admitted in B.Com Part-II semester III or V in this University, he/she will be required to clear deficient papers, if any.**
10. Applications for admission to the examination shall be made on the prescribed form attested by the competent authority as per University rules.
11. Amount of examination fee to be paid by a candidate for each semester shall be as fixed by the University from time to time.
12. The last date by which examination forms and fees must reach the Registrar shall be as follows.
13. University medal will be awarded to a candidate who secures first position in the University on the basis of the marks of all the six semesters taken together. The general rules and conditions of the University for the award of medal/prizes etc. will be applicable in the award of University medal to the topper of this examination.
14. Viva Voce/ Practical examination shall be conducted by a Committee consisting of the following:
- One external examiner
 - One internal examiner
15. All the question papers except Punjabi and English will be set both in English and Punjabi and candidates can answer the questions either in English or Punjabi or Hindi. The paper in Punjabi language will be set in Punjabi only and candidate will be required to answer in Punjabi only.
16. The minimum number of marks required to pass each semester examination will be 35% in each paper and 40% in the aggregate of the semester examination. Provided that in papers with practicals, the percentage shall be required separately in written and practical/lab work. The candidate shall also be entitled to grace marks as admissible under the general ordinance relating to the 'Award of Grace Marks'.
- 16 A. The students of B.Com. Course will have to pass a paper on Environmental Studies as prescribed by the university, in semester IV. This paper is a qualifying paper and marks obtained in this paper will not be added in the total marks obtained in the B.Com. degree.
17. The successful candidate shall be classified on the basis of aggregate marks secured in all the six semesters B.Com taken together as under:
- 75% or more with distinction.
 - 60% or more in the first division.
 - 50% or more but less than 605 in the second division.

Below 50% in the third division.

- *18. "A candidate who has passed B.Com examination from this University shall have one chance, within a period of two years, after passing the examination, to improve his Division in a maximum of 1/3 of total theory papers in all parts of Examinations and be awarded 1% of grace marks on the basis of given papers". Out of papers taken up, the candidate will be given benefit of increase in marks, where the marks have increased in Paper/Papers.